

MINUTES OF BABYLON SCHOOL BOARD REGULAR MEETING

DATE OF MEETING:

December 12, 2011

PLACE:

Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Mr. Dominic P. Bencivenga, President

Mr. Roger A. Katz, Vice President

Mr. Gregory Antolini

Ms. Alena Berenblatt

Mrs. Lisa McKeown

Mr. Thomas Melito

Mr. Dominick Montalto

Interim Superintendent of Schools

Dr. Peter R. Daly

Central Office Administration

Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

Mr. Stephen M. Bilyk, Interim Assistant Superintendent for Business

District Clerk

Linda Pesce

CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Mr. Bencivenga, President. At this time a motion to move into Executive Session for the purpose of discussing negotiations with the Babylon Teachers' Association and to meet with the search firm consultants as it relates to the employment history of particular individuals was made by Mr. Antolini, seconded by Mrs. McKeown and approved. (7-0)

The Board resumed public session at 7:35 p.m. at which time Mr. Bencivenga led the assemblage in the Pledge of Allegiance. A moment of silence was held and a few words were said on behalf of PO Peter Figoski.

MINUTES

The Minutes of the Regular Meeting of November 14, 2011, Special Meeting of November 17, 2011 and Work/Study Meeting of November 28, 2011 was approved on motion by Mr. Katz and seconded by Mr. Antolini. (7-0)

TREASURER'S REPORT

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for November 2011 was approved on motion by Mr. Antolini and seconded by Mrs. McKeown. (7-0)

SUPERINTENDENT'S REPORT

Dr. Daly reported that the All School Musical, Man of La Mancha, was terrific. Congratulations to the students and staff who participated in making this production a great success! Dr. Daly also reported on highlights from the student delegate report. Junior High Student Council held their Cold Stone fundraiser on December 1st. Mr. Cirone and teachers came out to support the event by working as celebrity scoopers. Seven senior high school art students had their work displayed at the South Bay Artists' Association art show in Bellport. Dr. Daly had "good news" to report. The district was awarded a \$21,000 records management program grant. He also reported that the fifth grade reconfiguration transition went smoothly. The Board recognized Connor McHugh, a third grade student, for his donation of \$50.10 which he raised by collecting and recycling water bottles. After recognizing Connor, the Board honored four musicians and three athletes from Babylon High School. Dr. Daly reported that these students are not only gifted athletes or musicians, they are also wonderful students. The seven of them have a cumulative GPA of 96. All seven students are also All-County musicians or athletes, and a few are All-State. Dr. Sam Mikaelian and Deborah Raizes, HYA Consultants, reported on the findings of the Leadership Profile Assessment conducted on November 30th and December 1st regarding the search for a new Superintendent of Schools. The Leadership Profile Report is available online at www.babylonschools.org. Mr. Daniel D'Amico, Assistant Superintendent for Curriculum and Instruction reported on SAT Scores and Graduation Rates.

COMMITTEE REPORTS

Mrs. McKeown, finance committee chair, reported that the committee met and reviewed the appropriation status report and school lunch fund. A finance committee meeting is scheduled for December 15th at 8:00 p.m. Mr. Melito, buildings and grounds committee chair, reported that the committee has been reviewing the building condition survey and is recommending the appointment of an architecture firm to evaluate items in the survey. Mr. Montalto, technology committee chair, reported that the committee met in the elementary school tech room which includes I pads, smartboards, etc. The website is being updated and revised and will be launched in the near future. The next technology committee meeting is scheduled for December 21st at 8:30 a.m. Ms. Berenblatt, policy committee chair, reported that a second reading and adoption of policies will be conducted and the next policy committee meeting is scheduled for December 20, 2011 at 8:00 a.m.

1. **SECOND READING POLICIES 1800 GIFTS FROM THE PUBLIC, AND 6110/6110R BUDGET PLANNING AND BUDGET PLANNING REGULATION: RESOLVED**, that the Board of Education conduct a second reading of policies 1800 Gifts from the Public, 6110/6110R Budget Planning and Budget Planning Regulation, **BE IT FURTHER RESOLVED**, that the Board of Education waive the formal second reading of policies 1800 Gifts from the Public, 6110/6110R Budget Planning and Budget Planning Regulation, as attached.

On motion by Mr. Katz, seconded by Mrs. McKeown, and approved (7-0) the Board conducted a second reading and waived the formal second reading of policies 1800 Gifts from the Public, 6110/6110R Budget Planning and Budget Planning Regulation as attached.

QUESTIONS FROM VISITORS ON AGENDA ITEMS

The Board addressed questions from visitors on agenda items and presentations.

MATH ADOPTION

1. **MATH ADOPTION: RESOLVED**, that the Board of Education approve the adoption of a K-6 math curriculum, "Go Math".

On motion by Ms. Berenblatt, seconded by Mrs. McKeown, Resolution 1 was approved. (7-0)

MEMORANDUM OF AGREEMENT

2. **MEMORANDUM OF AGREEMENT: RESOLVED**, that the Board of Education authorizes the President of the Board to execute a Memorandum of Agreement between the Babylon Teachers' Association and the Babylon Union Free School District dated December 12, 2011 authorizing the Superintendent of Schools, under circumstances determined by the Superintendent to be extraordinary, to approve the use of an available personal day immediately before or after a holiday.

On motion by Mr. Katz, seconded by Mrs. McKeown, Resolution 2 was approved. (7-0)

OMNIBUS MOTION

On motion by Mr. Katz, seconded by Mr. Melito, a motion to omnibus Items 3-17 was approved. (7-0)

On omnibus motion by Mr. Melito seconded by Mr. Katz an omnibus motion to move Items 3-17 was approved. (7-0)

LEAVE OF ABSENCE

3. **LEAVE OF ABSENCE: RESOLVED**, that the Board of Education approve the request from Jacie Chatterton, elementary teacher, for an unpaid childcare leave of absence commencing January 30, 2012 to June 30, 2012, be approved.

LEAVE REPLACEMENT ELEMENTARY TEACHER

4. **LEAVE REPLACEMENT ELEMENTARY TEACHER: RESOLVED**, that the Board of Education approve the appointment of Lisa Necroto as a leave replacement elementary education teacher, assigned to the Babylon Memorial Grade School, effective January 30, 2012 to June 30, 2012. Compensation for this assignment to be Step 4 of the MA column of the 2011-2012 teachers' salary schedule.

LEAVE REPLACEMENT SCHOOL PSYCHOLOGIST TEACHER

5. **LEAVE REPLACEMENT SCHOOL PSYCHOLOGIST TEACHER: RESOLVED**, that the Board of Education approve the appointment of Jessica Linder as a leave replacement school psychologist, assigned to the Babylon Memorial Grade School, effective January 30, 2012 to June 30, 2012. Compensation for this assignment to be Step 3 of the MA column of the 2011-2012 teachers' salary schedule.

DEPUTY TREASURER

6. **DEPUTY TREASURER: RESOLVED**, that the Board of Education approve the stipend of Patricia Brink as Deputy Treasurer for the 2011-2012 school year as listed on Confidential Schedule "A".

PART-TIME AIDE APPOINTMENT

7. **PART-TIME AIDE APPOINTMENT: RESOLVED**, that the Board of Education approve the part-time aide appointment of Alyson Slater, assigned to the Babylon Junior-Senior High School, effective December 13, 2011. Compensation for this assignment to be \$17.15 per hour.

APPOINTMENT SUBSTITUTE TEACHER

8. **APPOINTMENT SUBSTITUTE TEACHER: RESOLVED**, that the Board of Education approve Denise Massimo as a substitute teacher effective December 13, 2011 to June 30, 2012. Compensation for this assignment to be at the substitute teacher per diem rate of pay of \$90.00.

RESCIND CASUAL APPOINTMENT

9. **RESCIND CASUAL APPOINTMENT: RESOLVED**, that the Board of Education rescind the casual appointment of Elizabeth Foster as the Marching Band Director for the 2011-2012 school year.

CASUAL APPOINTMENTS

10. **CASUAL APPOINTMENTS: RESOLVED**, that the Board of Education approve the following casual appointments for the 2011-2012 school year. Compensation for these positions to be in accordance with the Babylon Teachers' Association Contract.

High School

Pep Band Advisor -

Marching Band Co-Directors -

Grade School AIS Morning Academy

Rayna Zwerlein

Bill Singleton

Kathleen Whittier

Joe Rossi

Kelly Arcoleo

Robin LaBarbera

Jessica Kurtz

Lisa McLees

Eileen Ratto

Heather Hosek

Eric Solnick

Rita Bartenback

Rick Punzone

Danielle Vedder

Patricia Murphy

Lisa Necroto

Shannon Saturno

Daisy Holzmacher

Cathy O'Connor

Kristine Prass

Steve Fasciani

ADOPTION OF BOARD POLICIES 1800 GIFTS FROM THE PUBLIC, AND 6110/6110R BUDGET PLANNING AND BUDGET PLANNING REGULATION

11. **ADOPTION OF BOARD POLICIES 1800 GIFTS FROM THE PUBLIC, AND 6110/6110R BUDGET PLANNING AND BUDGET PLANNING REGULATION: RESOLVED**, that the Board of Education approve and adopt policies 1800 Gifts from the Public, 6110/6110R Budget Planning and Budget Planning Regulation, as attached.

PROPOSAL OF MASTER PLANNING SERVICES

12. **PROPOSAL OF MASTER PLANNING SERVICES: RESOLVED**, that the Board of Education approve a proposal between the Babylon UFSD and RDA Landscape Architecture, P.C. to offer master planning services relative to the school district athletic and sports facilities dated December 12, 2011.

HEALTH AND WELFARE SERVICE AGREEMENT

13. **HEALTH AND WELFARE SERVICE AGREEMENT: RESOLVED**, that the Board of Education approve the health and welfare service agreement between the Babylon UFSD and the West Islip School District for the 2011-2012 school year.

SPECIAL EDUCATION SERVICE AGREEMENTS

14. **SPECIAL EDUCATION SERVICE AGREEMENTS: RESOLVED**, that the Board of Education approve the special education service agreements for the 2011-2012 school year between the Babylon UFSD and the following providers: Carey Otterstedt (SE#32), South Shore Center for Speech, Language and Swallowing Disorders (SE#33), Christine M. Lomangino (SE#34), Nancy Smith (SE#35), Harmony Heights (SE#36), Green Chimneys (SE#37), Summit School (SE#38), Stefanie Lufker (SE#39), Amanda Rogers (SE#40)

COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

15. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that the recommendations from the Committee on Special Education and Committee on Preschool Special Education for cases from September 2011 to December 2011, be accepted.

DONATION

16. **DONATION: RESOLVED**, that the Board of Education accept a donation of \$50.10 from Connor McHugh, third grade student, with appreciation for this generous gift.

DONATION EQUIPMENT

17. **DONATION EQUIPMENT: RESOLVED**, that the Board of Education accept a donation of video and photography equipment valued at approximately \$3600 from resident Doug Gordon, with appreciation for this generous gift.

OTHER BUSINESS

As there was no other business, the Board moved to the next item.

REPRESENTATIVES OF ORGANIZATIONS

As there was no report from representatives of organizations, the Board moved to the next item.

QUESTIONS FROM VISITORS

The Board of Education addressed questions and/or comments from visitors regarding the 2012-2013 school budget.

FUTURE BOARD MEETINGS

A Special Meeting will be held on December 15, 2011 at 7:00 p.m. A Regular Meeting of the Board of Education will be held on January 9, 2012 at 7:30 p.m. and a Work/Study Meeting will be held on Monday, January 23, 2012 at 7:00 p.m. in the library of the Babylon Junior-Senior High School.

ADJOURNMENT

At 8:52 p.m. there being no other items of business the meeting was adjourned on motion by Mrs. McKeown, seconded by Mr. Melito and approved. (7-0)

GIFTS FROM THE PUBLIC

It shall be the policy of the district to accept a gift, provided it is made within the statutory authority granted to school districts and has received the approval of the Board of Education.

In granting or withholding its consent, the Board will review the following factors:

1. The terms of the gift must identify:
 - a. the subject of the gift
 - b. the purpose of the gift
 - c. the beneficiary or beneficiaries if any
 - d. all conditions or restrictions that may apply.
2. The gift must not benefit a particular or named individual or individuals.
3. If the purpose of the gift is an award to a single student, the determination of the recipient of such award shall be made on the basis that all students shall have an equal opportunity to qualify for it in conformance with federal and state law.
4. If the gift is in trust, the obligation of the investment and reinvestment of the principal shall be clearly specified and the application of the income or investment proceeds shall be clearly set forth.
5. No gift or trust will be accepted by the Board unless:
 - a. it is in support of and a benefit to all or to a particular public school in the district,
or
 - b. it is for a purpose for which the school district could legally expend its own funds,
or
 - c. it is for the purpose of awarding scholarships to students graduating from the district.

Any gift rejected by the Board shall be returned to the donor or his/her estate within 60 days together with a statement indicating the reasons for the rejection of such gift.

Cross-ref: 5800, Student Awards and Scholarships

Ref: Education Law §1709 (12)

Adoption date: April 2, 2001

Revised: December 12, 2011

BUDGET PLANNING

The Superintendent of Schools, with the assistance of the School Business Official, shall be responsible for preparation of the budget. A tentative annual budget will be submitted to the Board of Education for its consideration and modification at least three months prior to the annual meeting. Budget planning for the district shall be an integral part of program planning so that the annual operating budget may effectively express and implement all programs and activities of the school system. Budget management shall be a year-round process involving broad participation by administrators, director/coordinators, teachers, and other personnel throughout the school system.

Principals and other designated administrators shall develop and submit budget requests for their particular schools after seeking the advice and suggestions of staff members.

The budget shall be designed to reflect the Board's objectives for the education of the children of the district. It shall be carefully organized and planned to provide adequate accounting for each program expenditure, understanding of the financial needs of anticipated program developments, and be within the financial limitations of the district, taking into consideration the statutory limits on the tax levy, and the possibility of voters overriding the limit if necessary. To assist in budget and long-range planning, ongoing studies of the district's educational programs will include estimates of the fiscal implications of each program.

The Board shall give careful consideration to budget requests and shall review allocations for fairness and for their consistency with educational priorities of the school system. The budget for the ensuing school year shall be thoroughly reviewed by the Board before its presentation to the voters for final adoption.

Cross-ref: 2260, Citizens Advisory Committees

Ref: Education Law §§1608(2)-(4); 1716(2)-(4); 1804(4); 1906(1); 2002(1); 2003(1); 2004(1); 2022(2); 2023; 2023-a; 2601-a
Fiscal Management (NYSSBA, 1997)

Adoption Date: March 10, 2003

Revised: December 12, 2011

BUDGET PLANNING REGULATION

The budget calendar prepared by the Superintendent of Schools shall include:

- a schedule which sets forth all important meetings and dates, including deadlines for budget proposals from within the district;
- commencement dates and deadlines for certain budgetary tasks such as the estimation of all revenues and income expected to be received by the district;
- events such as the preliminary dates for the Board of Education's consideration of the tentative budget.

As part of the budget planning process, the Superintendent or School Business Official will evaluate:

- the educational philosophy, goals and objectives of the district and their modification where required;
- the district education program and support systems such as transportation and business affairs;
- census and enrollment projections;
- the condition of the physical plant for operation and maintenance needs and new construction;
- debt service schedules;
- the tax levy limit for the upcoming year and the possibility of voters overriding the limit if necessary; and
- estimated revenue from sources other than the property tax, such as state and federal aid.

Adoption date: December 12, 2011