

MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

DATE OF MEETING: September 12, 2017

PLACE: Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Mrs. Tricia Pané, President
Mr. Dominick Montalto, Vice President
Mr. Dominic P. Bencivenga (arrived 6:34 p.m.)
Mrs. Carol Ann Dell'Erba
Mrs. Ann Donaldson
Mrs. Linda Jurs
Mrs. Elizabeth O'Brien

District Superintendent

Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent
Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

District Clerk

Linda Pesce

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Ms. Pané, President. A motion to enter executive session for the purpose of discussing the employment history of particular individuals, matters leading to the appointment of a particular company, medical history of a particular person, a confidential student matter and advice from counsel was made by L. Jurs, seconded by A. Donaldson and approved. (6-0) (Mr. Bencivenga arrived at 6:34 p.m.) Public session resumed at 7:30 p.m. at which time Ms. Pané, President, led the assemblage in the Pledge of Allegiance.

APPROVAL OF MINUTES

The Minutes of the Regular Meeting of August 14, 2017, Regular Meeting of August 28, 2017 and Special Meeting of August 31, 2017 were approved on motion by C. Dell'Erba and seconded by L. Jurs. (7-0)

SUPERINTENDENT'S REPORT

Mrs. Rozzi, Superintendent of Schools, reported the following:

- Superintendent Conference Days 2017: We had two wonderful opening days with our staff on Tuesday and Wednesday of last week. On our first day back with staff we kicked off with an inspirational message of positivity by best-selling author Jon Gordon. Additionally, our September orientation days trained all instructional staff on the use of their new Surface Pro's, all employees were given a thorough training on the District's new social emotional leaning curriculum in K-6 (*Second Step*), I-Ready as well as on a program called Branching Minds (an RTI toolkit) for grades K-12. Additionally, we have a terrific new crew of K-12 aides and monitors now who have joined the staff. This group received training by attorneys on confidentiality laws, FERPA laws, being a responsible employee and the poor use of social media, the district allergy policy as well as other safety protocols and an introduction to *Second Step*. Overall, we had two fantastic days and lots of optimistic people.
- Opening Days of Schools: The Year's Theme is "The Power of Positivity & Finding the Greatness Within Us!" All students returned to school on Thursday September 7th. Building arrivals and dismissals were incredibly smooth, and bus rides overall on-point. Additionally, the JSHS held a wonderful assembly for the entire student body on the 2nd day of school. Students enjoyed meeting and listening to James Orrigio and "The Power of Positivity". James shared his very inspirational life story of how he has overcome obstacles and tragedy. Overall, it was a terrific opening week to all schools.
- Open House Evenings: We do hope that every parent is able to join us at our annual September "Meet the Teacher" evenings.
- PTA K-6 Class Parent Training: We thank all of our school nurses who trained our K-6 class parents on the allergy policy.
- Bussing: The buses ran this week with very little complaints. All bus drivers are taking head counts during both the am and pm runs for the next two weeks to determine if actual ridership remains steady or decreases. We will then provide these counts to John Robertson to determine if some minor tweaks need to be made.
- Food Service Update: Nancy Padrone has prepared a contingency meal plan for Monday 9/11/17-Wednesday 9/13/17. We may need to have a contingency plan in place later on in the week and parents will continue to be notified if that is indeed required. Again, Mrs. Padrone will be sending out a message tomorrow to ES and GS families of any updates as we thank all ES and GS families for their understanding and flexibility based on the current construction information.

- Athletic Accolades: Our athletic program was recently recognized by the NYSPHSAA and Section XI with an Award of Excellence for the 2016-17 school year; 100% of our Varsity teams achieved a 90+ average. Additionally, NYSPHSAA will be recognizing Babylon Jr. Sr. High School for earning the 2016-17 School of Distinction Award at the AD’s meeting on Thursday 9/14 at the Holbrook Country Club.
- Student Feedback on Our Engineering Pathway: A student emailed a teacher to thank them for teaching autocad and wrote how worthwhile learning autocad was. The student is majoring in mechanical engineering with a concentration in acoustics and will need to take a graphic communications course this semester.

COMMITTEE REPORTS

Mrs. Donaldson, audit committee chair, reported that the 2016/17 preliminary school lunch fund numbers are positive. We expect to finish in the black and increase existing school lunch fund balance. NYSTRS audit was completed on August 23rd. The audit went smooth. NYSTRS have the information they need and we don’t anticipate any issues. The independent auditors, Cullen and Danowski, will be back on September 20 and that should complete field work. We have the draft form of our last key control testing report. When we receive the final report we will schedule a meeting to review. Mrs. Jurs, finance committee chair, reported that the next meeting will be held on January 8, 2018. Mr. Bencivenga, buildings and ground committee chair, reported that they met on September 25th and will be discussing the capital reserve funds, recommendations for that; update from SCC on summer work; talk about punch lists; and grade school fields. Mr. Montalto, technology committee chair, reported that we had a busy summer and gave a technology update as follows: Upgraded the backbone of the network, including an entire new domain structure, new home directories and new shares; added 191 access points throughout the district; every classroom now has wi-fi; imaged and installed 300+ computers, 150+ monitors; imaged and distributed 185 Surface Pro 4’s to teachers and administrators; installed 7 new LED touchscreen displays which have wireless projection capabilities; migrated all staff gmail/gdrive to Office 365; created 1500+ student accounts; wired the three buildings for security system. The next meeting is on September 25th after the Work/Study meeting. Mrs. Dell’Erba, curriculum committee chair, reported that the committee will meet on September 25th at 3:15 p.m. Ms. O’Brien, policy committee chair, reported that the next meeting will be held on September 14 at 3:30 p.m. to review two policies. All meetings are posted on the website.

QUESTIONS FROM VISITORS ON AGENDA ITEM

The Board of Education addressed questions from visitors on agenda item #1. As there was no discussion the Board moved to the next item.

New Business

OMNIBUS MOTION

On motion by E. O’Brien, seconded by D. Montalto, a motion to omnibus Resolutions 1-6 were approved (7-0).
 On omnibus motion by D. Bencivenga, seconded by A. Donaldson an omnibus motion to approve Resolutions 1-6 were approved (7-0)

CASUAL APPOINTMENTS

1. **CASUAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following casual appointments for the 2017-2018 school year. Compensation for these positions to be in accordance with the Babylon Teachers’ Association Contract for the 2017-2018 school year:

Elementary School

Administrative Assistant	MaryJo Graffagnino	(\$4682.00)
Literacy Liaison	Bernadette Forthmuller	(\$2291.50)

Grade School

Literacy Liaison	Robin LaBarbera	(\$2291.50)
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PER DIEM SUBSTITUTE TEACHER APPOINTMENTS

2. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following per diem substitute teacher appointments effective September 13, 2017 to June 30, 2018. Compensation for this assignment to be \$110.00/day.
 Edward Courtney Erin Burns

SUBSTITUTE FOOD SERVICE WORKER APPOINTMENT

3. **SUBSTITUTE FOOD SERVICE WORKER APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Juneri Collado as a substitute food service worker effective September 8, 2017 to June 30, 2018. Compensation for this assignment to be \$10.00/hour.

APPROPRIATION TRANSFERS

4. **APPROPRIATION TRANSFERS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appropriation transfers for the 2017-18 school year:

1. From: A 9061.8008-00-000 Employ Bene/Medical Ins (100,000.00)
To: A 9040.8004-00-000 Employ Bene/Worker Comp 100,000.00
This transfer is necessary to cover the year to date Worker's Comp claims incurred

CUSTOM TOURS CONTRACT

5. **CUSTOM TOURS CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract and conditions of contract between the Babylon UFSD and Custom Tours, Inc. for the Washington D.C. student trip scheduled for March 15-16, 2018.

SPECIAL EDUCATION CONSULTANT SERVICES CONTRACT

6. **SPECIAL EDUCATION CONSULTANT SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education consultant services contract between the Babylon UFSD and Childhood Anxiety Solutions (SPED 2017-2018#19) for the 2017-2018 school year.

RESOLUTION

7. **RESOLVED**, that the Board of Education hereby appoints Dr. Salim Matar as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the fitness of the employee named in the attached confidential Schedule "A" to perform his/her duties; and **BE IT FURTHER RESOLVED** that pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached confidential Schedule "A" to appear for examinations in the offices of Dr. Matar at a date and time to be scheduled.
On motion by E. O'Brien, seconded by A. Donaldson, Resolution 7 was approved. (7-0)

RESOLUTION

8. **RESOLVED**, that the Board of Education hereby appoints Dr. Salim Matar as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the fitness of the employee named in the attached confidential Schedule "B" to perform his/her duties; and **BE IT FURTHER RESOLVED** that pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached confidential Schedule "B" to appear for examinations in the offices of Dr. Matar at a date and time to be scheduled.
On motion by D. Bencivenga, seconded by L. Jurs, Resolution 8 was approved. (7-0)

OTHER BUSINESS

- Mrs. Rozzi reported that at the September 25th meeting will have update on grade school fields as well as capital reserve project ideas. Mrs. Rozzi updated the Board of Hurricane Preparedness. With the possibility of severe weather approaching anytime this season, Mr. Hodge has met with all the head custodians and maintenance and grounds crew to discuss the following:
- Start all back-up generators and insure we have adequate fuel and tanks are at capacity.
 - Develop a plan to move refrigerated food to another school if any school loses power.
 - Make sure all district vehicles have full tanks.
 - Check all emergency lighting.
 - Have grounds check all their equipment for proper working order.
 - Share out telephone contact information and email addresses again so we can communicate with each other.
 - Radios are charged and working.
- Mrs. Rozzi has been in communication with the Red Cross.
Mrs. Rozzi mentioned that Mr. Robertson, transportation consultant, is scheduled to report in late October, early November.

**REPRESENTATIVES
OF ORGANIZATIONS**

As there were no representatives of organizations, the Board of Education moved to the next item.

**QUESTIONS FROM
VISITORS**

Questions/Comments from visitors included: Alumni Hall of Fame inductees, connect-ed for residents, Bond updates, Babylon Beautification volunteers, primary vote, transportation, indoor-outdoor recess, policies being reviewed, audits posted, and timeline for ballot propositions.

**FUTURE BOARD
MEETINGS**

The Board of Education will hold a work/study meeting on Monday, September 25, 2017 and Regular Business Meeting on Monday, October 2, 2017 at 7:30 p.m. in the Babylon Junior-Senior High School Library

ADJOURNMENT

At 8:05 p.m., there being no other items for discussion, the meeting was adjourned on motion by L. Jurs, seconded by C. Dell’Erba and approved (7-0)