

**AMENDED MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING**

**DATE OF MEETING:** August 15, 2016

**PLACE:** Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Ms. Tricia Pané, Vice President

Mrs. Elizabeth Altbacker

Mr. Dominic P. Bencivenga

Mrs. Carol Ann Dell'Erba

Mrs. Linda Jurs

Mr. Dominick Montalto

Members Absent

Mrs. Ann Donaldson, President

District Superintendent

Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent

Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

District Clerk

Linda Pesce

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Ms. Pané, Vice President. A motion to enter executive session for the purpose of discussing the employment history of particular individuals, contractual matters and advice from counsel was made by C. Dell'Erba, seconded by D. Bencivenga and approved. (6-0) Public session resumed at 7:09 p.m. at which time Ms. Pané, Vice President, led the assemblage in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

The Minutes of the Reorganization/Regular Meeting of July 11, 2016 was approved on motion by E. Altbacker and seconded by L. Jurs. (6-0)

**TREASURER'S REPORT**

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for June 2016 and Internal Claims Audit Report for June 2016 were approved on motion by D. Bencivenga and seconded D. Montalto. (6-0)

**SUPERINTENDENT'S REPORT**

Mrs. Rozzi, Superintendent of Schools, reported that residents may have noticed an inflatable mouse outside the school building and asked Mr. Steffanetta, school attorney, to address the Board of Education and community regarding this issue.

Mr. Steffanetta made the following statement:

I have been keeping the board advised of the status of the law on the issues related to the rat. The Board of Education asked that I share with the general public some information about the rat, why it might be there and what the legal issues are. Just to give you a little bit of background, when a school district does construction work, since it's a public entity, under the labor law in the state of New York a school district is obligated to award a construction contract to the lowest responsible bidder meeting the specifications. And a school district as a municipal entity is also required to ensure that the contractor who is awarded the work on a public works project pays its laborers, maintainers and workers what's called "prevailing wage" rates for the particular trade that is involved in the construction project. Now, those prevailing wages are not something that are set by a school board, they are not set by the school district, and they are not set by the County, they are actually set by the Department of Labor, and there is a formula or a survey that they do when they establish what is the prevailing wage rate for a particular trade. It is established on a county-by-county basis. But what is important for a school board to know and community to know is that when a school board awards a contract for construction work, the school district must ensure that there are provisions in that general construction contract that require the contractors to pay its laborers and maintainers the prevailing wage rates that have been established by the State Department of Labor. And the School District did do that and we do have those provisions in place with the general construction contract with the general contractor, the name of the contractor is RENU. So what happens is periodically, and I see this in different districts at different times of the year with different construction projects going on, is that a local union that feels that the general contractor should be hiring union workers at a rate that is higher than the prevailing wage rate will protest that, and they have an absolute right to do that as long as they don't obstruct sidewalk traffic or cause alarm or inconvenience to anyone or students. And so they put up an inflated rat, which is not really directed at the school board or the school district. It's really directed at the general construction contractor; the message being "you are

being a rat for not hiring union workers” in certain trades and I think in this particular case it’s a painters local union. The school board is not required to have their general construction contractors or any of their subcontractors paying the union rate, or whatever rate the union feels should be paid to its employees and members of its union, but they are required to pay the prevailing wage rates. And in fact they have that assurance not only in writing in the contract, but they also have that assurance from the general contractor. Anyone that feels that in a particular case a general contractor or public employer is not paying prevailing wage rates as required by law has the ability to file a complaint with the Department of Labor and then the Department of Labor actually gets all the payroll records, the hour sheets, time sheets for all of the actual laborers and workers who have done the work on your project. My understanding is that to date this has not been done. I read the flyer that was handed out, and the substance of the flyer was that there was some allegation that the general contractor, or I think one of the subcontractors, had in the past at some point not paid the union rates. Rest assured that if this general contractor had not paid prevailing wage rates one of the things that can happen is the State when they look into it, the Department of Labor, if they determine that your general contractor has not paid prevailing wage rates, they can be barred from submitting bids on public projects for a period of up to five years. So the fact that they were able to submit the bid, the fact that they make the representation they are paying prevailing wages, those salaries, those schedules, the hour sheets, they all exist; there has been no formal challenge to the work that is being done. But from the school boards point of view, overriding all of this is your obligation to award a construction contract to the lowest responsible bidder meeting specifications. So if the lowest responsible bidder meeting specifications is paying the prevailing wage rates and they meet the specs, you have a legal obligation to make that award. The board has done everything that they should be doing in order to afford a public contract at the lowest possible cost to the community.

Mrs. Rozzi, Superintendent of Schools, reported the following:

- Summer Mailing Packets: Summer packets have been mailed to households as the district anticipates a smooth September opening. Mrs. Rozzi thanked all principals and directors for working throughout the summer months collectively to plan for a wonderful opening of all schools on Wednesday, September 7<sup>th</sup>.
- Upcoming Weeks: In the upcoming few weeks we will be holding our annual New Teacher Institute. This is a time each summer when we welcome our newcomers to the Babylon faculty along with the leadership from the BTA. We are also actively planning for a terrific opening day orientation for all faculty and staff on Tuesday, September 6<sup>th</sup>.
- Additional BES Principal “Meet & Greet”: Mr. Davey is holding another “Meet & Greet” August 18<sup>th</sup> for parents and students who were unable to attend the morning program in July. It has been well-advertised. The Meet & Greet runs from 5:30-6:30 p.m. in the Babylon Elementary School.
- Comprehensive 2016-17 School Year Calendar/Summer Newsletter and District Website: The calendars have arrived and are in the process of being distributed to residents through the USPS. Additionally, the comprehensive district calendar and the most recent summer edition of Babylon Highlights are on the district website. Our website has been upgraded to reflect the 2016-17 school year as we continue to add more and more information for our students and parents to reflect the upcoming academic year.
- Save the Date: Please note that the Babylon UFSD “Homecoming Weekend” will be the weekend of October 15, 2016. We are setting the stage for this day to be not just a homecoming for students, alumni, family and friends but also the official recognition of our beautiful new “Coach Walter Williams Field”. Additionally, there is going to be a new plaque presented by the Village leadership honoring the memory of Coach Williams who was recently inducted into the Suffolk County Hall of Fame. The Beacon will soon be running ads reminding Babylon community members of the festive day and the students will have center stage in the game and musical performances. It is surely going to be a memorable event. With that, please note this date on your calendar as a very special event within our school district.
- Babylon Booster Club Accepting Wall of Fame Nominations: The Babylon Booster Club has established a “Wall of Fame” committee that is accepting nominations for induction into the Babylon Athletics Wall of Fame. The Wall of Fame will honor past “Panthers” who have achieved excellence in athletics, academics and community service. We are guiding residents to visit the athletics webpage to access nomination forms and have also noted this on our homepage; the Booster Club is running ads as well in the Beacon. All nomination forms must be

submitted by September 1, 2016 for consideration. The new inductees into the 2016 “Wall of Fame” class will be honored on October 15, 2016 (homecoming weekend).

- Annual Retreats: Last week we held our annual Board retreat. The leadership team retreat will be held on August 23<sup>rd</sup>, followed by sessions in September with key educational stakeholders for feedback as we firm up the year’s SMART goals and action plans.
- SCOPE Annual Meeting: Mrs. Rozzi acknowledged President Donaldson and Vice President Pané who attended the annual SCOPE meeting last week. We had the pleasure of hearing Regent Tilles as well as Commissioner Elia speak about State initiatives and updates.
- Technology Updates: The wiring project is moving along quite well. As of today, the wires have been fully installed in the Grade School and the Elementary School. Wiring began this last Monday in the High School. Additionally, the Sonic Walls have been installed and configured. We have started planning for phase two of the Smart Schools Bond in order to solidify the backbone of the district’s network. This will be the topic of importance at future Technology Team meetings.
- Summer Bond Project Updates: We are moving along with summer facilities upgrades and construction related to the voter approved bond. Science rooms, art rooms, H&C rooms, the little theater and preschool classroom are being completely renovated. Classrooms will be up and running in time for the student’s first day arrival; Rowe Hall will be ready to be used sometime in September but will undoubtedly be beautiful. Additionally, we have a new vestibule at BES. Please note that we will be holding a Buildings and Grounds committee meeting as well as a Technology Committee Meeting immediately following the evening regular business meeting on August 29<sup>th</sup>.
- Annual Facilities Tour with the Board of Education: On Friday, August 26<sup>th</sup> the Board will conduct its annual Facilities Tour at 8:30 a.m.

## COMMITTEE REPORTS

T. Pané, committee chair, reported that the audit committee will be meeting on August 29<sup>th</sup> at 5:30 p.m. to review and discuss the proposals submitted in response to the district’s RFP for external audit services. Mr. Bencivenga, buildings and grounds committee chair, reported that Mrs. Rozzi covered most of the bond project updates in her report. The committee will meet on August 29 at which time the construction company will be here to update the progress of the bond project. Mr. Bencivenga echoed that the work being done is superb and something everyone will be proud of. Mr. Montalto, technology committee chair, reported that Mrs. Rozzi covered most of the technology updates. The technology committee will be meeting after the buildings and grounds committee meeting on August 29<sup>th</sup>. Mrs. Altbacker, policy committee chair, reported that the policy committee will meet on September 8<sup>th</sup> at 3:15 p.m. to review four policies that have some minor working changes. As there was no report from other committees, the Board moved to the next item.

## QUESTIONS FROM VISITORS ON AGENDA ITEM

The Board of Education addressed questions from visitors on agenda Item #'s 19 and 21. Mrs. Rozzi explained Item #22-Intermunicipal Agreement for Refuse and Security Services.

### New Business

## OMNIBUS MOTION

On motion by C. Dell’Erba, seconded by E. Altbacker, a motion to omnibus Resolutions 1-26 were approved (6-0).

On omnibus motion by L. Jurs, seconded by D. Bencivenga an omnibus motion to move Resolutions 1-26 were approved (6-0)

## PROBATIONARY APPOINTMENT SPECIAL EDUCATION TEACHER

1. **PROBATIONARY APPOINTMENT SPECIAL EDUCATION TEACHER: RESOLVED**, that upon the recommendation from the Superintendent of Schools, the Board of Education approves the probationary appointment of Kristine Best as a special education teacher effective September 1, 2016 through September 1, 2019\*. Compensation for this assignment is Step1/MA of the 2016/2017 Babylon Teachers’ Association salary schedule. (\$60,445) Ms. Best hold an initial certificate in SWD 1-6, Childhood Education 1-6

**APPOINTMENT  
PART-TIME ART  
TEACHER/PER  
DIEM SUBSTITUTE  
TEACHER**

2. **APPOINTMENT PART-TIME ART TEACHER/PER DIEM SUBSTITUTE TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Stacey Schneider-Famiglietti as a part-time (.5) art teacher, and part-time (.5) substitute teacher effective September 1, 2016 to June 30, 2017. Compensation for this assignment to be .5 FTE of Step1/BA of the 2016-2017 Babylon Teachers' Association salary schedule. ( 5 FTE of \$53,490) and (.5 of the substitute per diem rate of pay of \$110.00). Mrs. Schneider-Famiglietti holds a certificate in Visual Arts.

**APPOINTMENT  
PART-TIME ASL  
TEACHER**

3. **APPOINTMENT PART-TIME ASL TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the annual appointment of Alesia Olsen as a part-time (.6) ASL teacher, effective September 1, 2016 to June 30, 2017. Compensation for this assignment to be .6 FTE of Step 1/MA+75 of the 2016-2017 Babylon Teachers' Association salary schedule. (.6 FTE of \$80,235) Ms. Olsen holds a certificate in American Sign Language.

**PROMOTIONAL  
SENIOR ACCOUNT  
CLERK**

4. **PROMOTIONAL SENIOR ACCOUNT CLERK: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the promotional appointment of Denise Baio, account clerk, to Senior Account Clerk effective July 1, 2016. Compensation for this assignment to be Column B/Step 6 of the 2016-2017 CSEA Clerical/Nurses Association contract. (\$55,132)

**RESIGNATION**

5. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Diane Smith, food service cook, effective August 19, 2016, with regret and best wishes for a happy and healthy retirement.

**RESCIND PART-  
TIME AIDE  
APPOINTMENT**

6. **RESCIND PART-TIME AIDE APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescind the part-time aide appointment of Jennifer Martin effective September 1, 2016.

**RESCIND PART-  
TIME MONITOR  
APPOINTMENT**

7. **RESCIND PART-TIME MONITOR APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescind the part-time monitor appointment of Susan Ziegler effective September 1, 2016.

**PART-TIME AIDE  
APPOINTMENTS**

8. **PART-TIME AIDE APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time aide appointments from September 1, 2016 to June 30, 2017. Compensation for these positions to be in accordance with the 2016-2017 aides and monitors association contract. (Step 1-\$17.90, Step 2-\$18.20, Step 3-\$18.55)

Grade School

Susan Borg

High School

Susan Ziegler

Deborah Catanzaro

**PART-TIME  
MONITOR  
APPOINTMENTS**

9. **PART-TIME MONITOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time monitor appointments from September 1, 2016 to June 30, 2017. Compensation for these positions to be in accordance with the 2016-2017 aides and monitors association contract. (Step 1-\$16.65, Step 2-\$16.95, Step 3-\$17.30)

Elementary School

Jennifer Martin

Patricia Cresciullo

Grade School

Michele Belleau

**PART-TIME  
SECURITY GUARD  
APPOINTMENTS**

10. **PART-TIME SECURITY GUARD APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the part-time security guard appointment of Timothy Morris for the 2016-2017 school year. Compensation for these positions to be at the security guard hourly rate of pay of \$18.00.

**PER DIEM  
SUBSTITUTE  
TEACHER  
APPOINTMENTS**

11. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the following per diem substitute teachers for the 2016-2017 school year. Compensation for these assignments to be \$110.00/day.

Nicole Cassagnau	Elizabeth Cavallaro-Fediw	Michelle D’Errico
Jenny Dalton	Justine Dill	Anne Donnelly-Florio
Beatrice Guzzo	Sarah Kendrick	Elizabeth Rosenthal
Jonathan Kowalchuk	Karen Kunkel	Joanne Longo
Kelly Marmo	Maria Meinken	Marie Michele
Jennifer Miller	Christopher Muhs	Jessica Secondi
Cheryl Murphy	Alyssa Oliveri	Michael Pello
Heather Peterson	Conor Valvo	Karen Testa
Christine Pintabona	Christina Robertson	Cynthia Theiss
Kathy Smagala	Elizabeth Smith	Stacey Langer
Alyssa Workman	Christopher Coward	Danielle Longwell
Andrew Melfi	Michael Brehof	Justin Thomson

**SUBSTITUTE  
AIDE/MONITOR  
APPOINTMENTS**

12. **SUBSTITUTE AIDE/MONITOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following substitute aide/monitor appointments for the 2016-2017 school year. Compensation for these assignments to be \$13.60/hour.

Sandra Buonaspina	Marie Cannetti	Sarah Montgomery
Patricia Podesta	Margaret Ryan	Cynthia Theiss

**SUBSTITUTE FOOD  
SERVICE WORKER  
APPOINTMENTS**

13. **SUBSTITUTE FOOD SERVICE WORKER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the following substitute food service workers for the 2016-2017 school year. Compensation for these assignments to be \$10.00/hour.

Gayle McGuickian	Diana O’Shea	Chiara Turturro
Christine Pekurney		

**HOME TUTORING  
TEACHER  
APPOINTMENTS**

14. **HOME TUTORING TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following home tutoring teaching appointments for the 2016-2017 school year. Compensation for this assignment to be in accordance with the 2016-2017 Babylon Teachers’ salary schedule. (\$41.50/hr)

Sarah Kendrick	Michael Pello
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**APPOINTMENT OF  
ALTERNATE  
CHAIRPERSON  
CSE/CPSE**

15. **APPOINTMENT OF ALTERNATE CHAIRPERSON CSE/CPSE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Elaine DiGiacomo as an Alternate Chairperson to CSE and CPSE for the 2016-2017 school year.

**APPOINTMENT  
DISTRICT  
REPRESENTATIVES**

16. **APPOINTMENT DISTRICT REPRESENTATIVES: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Travis Davey and Elaine DiGiacomo as District representatives for the 2016-2017 school to have the authority to initiate referrals to the Committee on Special Education pursuant to NYS Education law 4401-a(1).

**SCHOOL LIBRARY  
SYSTEM  
COMMUNICATIONS  
COORDINATOR**

17. **SCHOOL LIBRARY SYSTEM COMMUNICATIONS COORDINATOR: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Lisa Lindeman as the School Library System Communications Coordinator for the 2016-2017 school year.

**SUMMER  
TRANSPORTATION  
CONTRACT**

18. **SUMMER TRANSPORTATION CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Regional Summer Transportation Contract between the Babylon UFSD and Eastern Suffolk BOCES for the 2016-2017 school year.

**BUDGET  
TRANSFER/  
AMENDMENT**

19. **BUDGET TRANSFER/AMENDMENT: RESOLVED**, that on the recommendation of the Superintendent of Schools, the Board of Education increase the 2015-16 Budget Code A2110.1383.01 in the amount of \$327,369 for accumulated sick days due payable upon permanent separation from the District. This expense will be funded from the Employee Benefits Accrued Liability Reserve (EBALR).

**BUDGET  
TRANSFER/  
AMENDMENT**

20. **BUDGET TRANSFER/AMENDMENT: RESOLVED**, that based on the recommendation of the Superintendent of Schools, the Board of Education increase the 2016-17 Budget Code A9040.8004.00 in the amount of \$155,000 for unanticipated medical expenses resulting from a workers compensation claim against the District. This expense will be funded from the Workers Compensation Reserve.

**APPROPRIATION  
TRANSFERS**

21. **APPROPRIATION TRANSFERS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appropriation transfers for the 2016-2017 school year.

1. From:	A9760.7300.00	Debt Service - TANS		(\$35,000)
To:	A1620.4191.00	Operations - Emergency Repairs	\$25,000	
	A1621.5540.00	Maintenance – Supplies	\$10,000	

This transfer is necessary to cover all the costs relative to replacement of district wide water fixtures.

**INTERMUNICIPAL  
AGREEMENT FOR  
REFUSE AND  
SECURITY  
SERVICES**

22. **INTERMUNICIPAL AGREEMENT FOR REFUSE AND SECURITY SERVICES: RESOLVED**, that the Board of Education of the Babylon Union Free School District, hereby accepts the recommendation of the Superintendent of Schools to approve an Intermunicipal Agreement with the Village of Babylon for the provision of refuse removal and security services, effective July 1, 2016 to June 30, 2017, and authorizes the President of the Board to execute such agreement.

**CONSULTANT  
SERVICES  
AGREEMENT**

23. **CONSULTANT SERVICES AGREEMENT: RESOLVED**, that on the recommendation of the Superintendent of Schools, the Board of Education approves the consultant services agreement between the Babylon Union Free School District and James M. Paci, LLC to provide medical coverage for Babylon Schools 2016 fall home football games in accordance with NYSPHSAA and Section XI rules and regulations in the amount of \$250.00 per event for the 2016-2017 school year

**SPECIAL  
EDUCATION  
SERVICES  
CONTRACT**

24. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that on the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contracts between the Babylon Union Free School District and Commack UFSD (SPED2016/2017-G) for the 2016-2017 school year:

**SPECIAL  
EDUCATION  
CONSULTANT  
SERVICES  
CONTRACT**

25. **SPECIAL EDUCATION CONSULTANT SERVICES CONTRACT: RESOLVED**, that on the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contracts between the Babylon Union Free School District and The Long Island Home South Oaks (SECSE-2016/2017#12) for the 2016-2017 school year

**COMMITTEE ON  
SPECIAL  
EDUCATION AND  
COMMITTEE ON  
PRESCHOOL  
SPECIAL  
EDUCATION**

26. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and the Committee on Preschool Special Education for cases dated February 2016 to July 2016.

At the conclusion of New Business, Mrs. Rozzi acknowledged Ms. Kristine Best who was in the audience and congratulated her on tonight's appointment as a probationary special education teacher. Mrs. Rozzi also recognized the part-time appointments of Stacey Schneider-Famiglietti, art teacher, and Alesia Olsen, part time ASL teacher.

**OTHER BUSINESS**

Mr. Bencivenga thanked the teachers coming in over the summer for working with the students who are taking the Regents testing. Thank you to the PTA for donating the hydration stations to both buildings.

**REPRESENTATIVES OF ORGANIZATIONS**

Ms. Donna Noesi, representative of PTSA, invited the Board of Education and administrators to attend PTSA meetings. The Focus of the PTSA this year is on building communication and relationships between parents and schools.

**QUESTIONS FROM VISITORS**

A resident inquired as to implementing a Hall of Fame for non-athletic alumni to be recognized.

**FUTURE BOARD MEETINGS**

The Board of Education will hold a Regular Business Meeting on Monday, August 29, 2016 at 7:00 p.m. in the library of the Babylon Junior-Senior High School.

**ADJOURNMENT**

At 7:43 p.m., there being no other items for discussion, the meeting was adjourned on motion by C. Dell’Erba, seconded by D. Bencivenga and approved (6-0)

*\*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Classroom teacher and building principal means a classroom teacher or building principal as such terms are defined in sections 30-2.2 and 30-3.2 of the regulations of the Commissioner of Education.*